

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes
August 15, 2019

Brian Cerniglia, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on August 15, 2019 to accept a motion to adjourn into closed session at 7:17 p.m. The meeting was held at the Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois.

The meeting was noticed for closed session to discuss: Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, 5 ILCS 120/2(c)(1); Review closed session minutes, 5 ILCS 120/2 (c)(21); Litigation, 5 ILCS 120/2(c)(11).



Regular Meeting

Brian Cerniglia, President of the Arlington Heights School District 25 Board of Education, called the meeting to order at 7:41 p.m. on August 15, 2019. The meeting was held at the Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: Brian Cerniglia, Scott Filipek, Erin Johannesen, Rich Olejniczak, and David Page

Board members excused: Chad Conley and Anisha Ismail Patel

Others Present: Dr. Lori Bein, Superintendent; Stacey Mallek, Assistant Superintendent for Business/CSBO; Dr. Becky FitzPatrick, Assistant Superintendent for Student Learning; Brian Kaye, Assistant Superintendent for Personnel and Planning; Dr. Peg Lasiewicki, Assistant Superintendent for Student Services; Chris Fahnoe, Director of Technology; Adam Harris, Head of Communications and Storytelling; Brad Katz, Information Technology Specialist; Lana O'Brien, Recording Secretary; staff; and community.

Recognitions and Presentations - None

Community Input

Heidi Graham, President of the local League of Women Voters, stated that one of their goals is to have active participation in the community. She discussed projects that they have done in schools, as well as explained a project to engage high school students. She requested District 25 participate in advertising on this project. The Board was thanked for their support.

Chris Fahnoe thanked Brad Katz for the work that he did on updating the phones district-wide this summer. With the support of Stacey Mallek and Ryan Schulz, Brad was the lead on this project, and it was a very successful implementation.

Consent Agenda

Motion: D. Page moved and E. Johannesen seconded the motion that the Board of Education approve those items on the Consent Agenda as follows: (A) Personnel Report and Addendum to Personnel Report; (B) Treasurer's Report (July and August); (C) Invoices; (D) Fixed Asset Disposal Report; (E) Regular and Closed Session Meeting minutes of June 20, 2019; (F) Pot and Pan Washer Bid Approval; (G) Hold Closed session minutes of January 17, 2019, February 21, 2019, and April 25, 2019, per Board Policy 2:220-E1; (H) Release Closed session minutes of March 14, 2019, May 23, 2019, and June 20, 2019 per Board Policy 2:220-E1; (I) Destruction of Audiotapes August 17, 2017 through December 14, 2017 per Board Policy 2:220-E1; (J) Memorandum of Understanding between the Board of Education of Arlington Heights School District 25 and the Arlington Teachers Association (Plan Time for Full-Day Kindergarten Teachers).

Roll Call: B. Cerniglia, yes; S. Filipek, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes. Motion carried 5/0.

Communications:

The following reports were given:

- NSSEO – Ms. Johannesen reported that NSSEO had a busy summer with the changing of the Kirk and Miner programs. They also recognized their facilities employees for their outstanding work. Open Houses will be held at Kirk on September 11, 6:00 - 7:30 p.m., and at Miner on September 19, 6:00 - 7:30 p.m. A fundraiser will be held on November 13 at the Arlington Ale House.
- IASB – Mr. Cerniglia reported that the IASB has opportunities available for Board members such as “Lunch and Learn” programs and webinars. The North Cook Division dinner meeting will be held in October.
- ED-RED – Ms. Mallek reported that the annual kick-off luncheon will be held in September.

The following reports were received:

- ATA – Ms. Drevline reported that the ATA hosted a luncheon for the new teachers today. Mr. Cerniglia was thanked for attending the luncheon. Ms. Drevline shared highlights from the speech that she gave at the luncheon, and showed a video with photos from the event.

There were no reports from the following.

- PTA
- ABC25

Committee of the Whole Reports

Student Learning – No Report

Student Services

Approve Mediation Agreement

Motion: D. Page moved and E. Johannesen seconded the motion that the Board of Education approve the mediation agreement regarding Case #2019-ME-0374 as submitted.

Roll Call: B. Cerniglia, no; S. Filipek, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes. Motion carried 4/1.

Business and Finance

Resolution Authorizing Lease of Copier Machines with Purchase Option

Ms. Mallek explained that the Board approved the lease agreement at the June meeting. This resolution is for the District to maintain tax exempt status on the lease agreement.

Motion: D. Page moved and S. Filipek seconded the motion that the Board of Education approve the Resolution Authorizing Lease of Copier Machines with Purchase Option.

Roll Call: B. Cerniglia, yes; S. Filipek, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes. Motion carried 5/0.

Presentation of Tentative Budget

Ms. Mallek presented information on the tentative budget for the 2019-2020 school year. Ms. Mallek reviewed the budget assumptions, noting that revenue from property taxes is based on a 99% collection rate, and that the CPI was 2.1% in 2019 and is 1.9% in 2019. Interest income is 2%, and the Corporate Personal Property Replacement Tax (CPPRT) increase is \$300,000. Many of the mandated categoricals are now incorporated into the EBF model, and there was a reduction in transportation funding. There were no significant changes in Title I or IDEA grants. There was a large decrease in the tort fund because of worker's compensation. Food Service revenue continues to grow due to our contracts with other districts.

The expenditures were reviewed and Ms. Mallek explained that personnel costs are 80% of the budget, excluding debt and construction. Salaries are based on the current collective bargaining agreements and tied to CPI, and health insurance costs increased six percent. The biggest area of decrease is the capital fund because construction is complete. There will be an increase in the Special Education transportation budget, and a decrease in Special Education tuition. There was a \$100,000 reduction in the DSL budget to help maintain the district's sound financial position. The district continues to remain cost neutral to the extent possible.

There will be additional changes to the final budget. The tentative budget will be posted on the District 25 website on August 16, 2019, and the notice for the public will be posted in mid-August. Ms. Mallek shared the budget timeline in accordance with legal requirements.

November 2018	Adopt tax levy
Jan. – March 2019	Build budget assumptions
Feb. – June 2019	Build budget (building allocations, departments, staffing, enrollment)
April 2019	Personnel Plan approved by Board
August 15, 2019	Presentation of 2019-20 tentative budget
August 2019	Publish notice for public hearing
August 2019	Continue Budget updating for changes
September 19, 2019	Public Hearing and Adoption of final budget

Board members asked several questions regarding the fund balance and debt payoff timeline. Dr. Bein stated that this budget anticipates ending the year with continued strong fund balances at approximately 66.79%, which is above the goal that the Board has set for 60%. Board members thanked Ms. Mallek for her diligence and extensive work on the budget, and the administrators for being fiscally responsible with their budgets. Board members were pleased that the numbers are healthier compared to last year.

Crossing Guard Locations for 2019-2020

Ms. Mallek reviewed the crossing guard locations for 2019-2020, noting that the annual meeting to review crossing guard locations with the School Resource Officer, Rick Veenstra, and the Village of Arlington Heights Traffic Engineer, Tom Ponsot, took place on April 24, 2019. The District performed school crossing location counts which did not result in any other recommended changes to crossing guard locations. We continue to have three locations that are unstaffed as we have been unable to hire someone for these locations. We do not have substitutes at two locations, so that could be an issue if someone is not able to work.

A Board member asked if it is common to not have substitutes, or if this is a staffing issue. The guards that work are dedicated to their post, but it is a difficult job to fill because of the hours required. The crossing guard is typically someone who lives near that corner.

Motion: E. Johannesen moved and D. Page seconded the motion that the Board of Education approve crossing guard locations as presented for the 2019-20 school year.

Roll Call: B. Cerniglia, yes; S. Filipek, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes. Motion carried 5/0.

Serious Safety Hazard Resolution for 2019-2020

Ms. Mallek stated that the School Code provides that districts annually review the conditions and certify to the State that the conditions remain unchanged. There were no new requests or new hazards.

Motion: E. Johannesen moved and S. Filipek seconded the motion that the Board of Education approve the Resolution to Continue Serious Safety Hazard Busing for the 2019-20 school year.

Roll Call: B. Cerniglia, yes; S. Filipek, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes. Motion carried 5/0.

Facilities Management

Award Miner School HVAC Cooling Project

Ms. Mallek reviewed the history of the project and explained that this is the rebid to do a portion of the project this year. A Board member asked if the district has experience with the vendor. The district doesn't have experience with this vendor, but it was reviewed with the district engineer, who vetted them. This was the second lowest bid, because when the lowest bidder was vetted, they did not meet the specifications.

Motion: E. Johannesen moved and R. Olejniczak seconded the motion that the Board of Education award the Miner School HVAC Cooling Project, including Base Bid #1 and Alternate #1, while rejecting Base Bid #2 and Alternate #2 to 1 Source Mechanical, Inc. in the amount of \$304,000.

Roll Call: B. Cerniglia, yes; S. Filipek, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes. Motion carried 5/0.

Personnel and Planning

Resolution Approving Amendment to Superintendent Contract

Mr. Kaye presented the contract to the Board, and stated that Dr. Bein's positive leadership permeates throughout our entire staff. Board members stated that the district is fortunate to have and keep Dr. Bein, who is an exceptional leader. Dr. Bein thanked the Board.

Motion: E. Johannesen moved and D. Page seconded the motion that the Board of Education approve the Resolution Approving Amendment to Superintendent Contract that extends the dates of the contract through June 30, 2022 with all other terms and conditions as reflected.

Roll Call: B. Cerniglia, yes; S. Filipek, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes. Motion carried 5/0.

Superintendent Report

Approve Policies

Dr. Bein noted that both policies were reviewed by the Board's legal counsel. Policy 7:50 needs adoption before the start of the school year in order to align with the change in the law, which requires us to consider Kindergarten requests for early entrance. The changes

in Policy 7:60 would allow a family 120 days to establish residency by living in the newly-built home on property they've already proven to own in District 25 boundaries. This would allow a family to transport their student to/from a District 25 school from the beginning of the school year so that the child could continue in their new home school when they move into their newly-built home.

- 7:50 School Admissions and Student Transfers To and From Non-District Schools
- 7:60 Residence

Motion: E. Johannesen moved and S. Filipek seconded the motion that the Board of Education approve edits to Policy 7:50, School Admissions and Student Transfers To and From Non-District Schools, and Policy 7:60, Residence, as shown.
Roll Call: B. Cerniglia, yes; S. Filipek, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes. Motion carried 5/0.

The Board did not return to closed session.

Motion: R. Olejniczak moved and E. Johannesen seconded the motion to adjourn the meeting.
Roll Call: B. Cerniglia, yes; S. Filipek, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes. Motion carried 5/0.

The meeting adjourned at 8:30 p.m.

Submitted,

Lana O'Brien
Recording Secretary

Approved: September 19, 2019

President
Board of Education

Secretary
Board of Education

Date minutes available for public inspection: September 20, 2019

Date minutes posted on District website: September 20, 2019